



Fleet Modernization Program

Applicant Checklist

Applicant Information	Dealer Information
Company Name:	Dealership Company
Contact Name:	Dealer Rep:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:
<i>Option: attach business card</i>	<i>Option: attach business card</i>

✓	Applicant Requirements
<input type="checkbox"/>	Completed Application including County of Sacramento Data Record REV June 2009 (Signed & Dated in Ink)
<input type="checkbox"/>	Copy of Authorized Signatory's Driver's License or Valid State-Issued Photo Identification Card
<input type="checkbox"/>	Certificate of General <u>Business</u> Liability Insurance - Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	Copy of Old Vehicle Title
<input type="checkbox"/>	Copy of DMV Vehicle Registrations (3 Years from date of application) <input type="checkbox"/> Current Year <input type="checkbox"/> 1st Year Prior <input type="checkbox"/> 2nd Year Prior
<input type="checkbox"/>	Proof of <u>Vehicle</u> Liability Insurance - Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	Proof of Vehicle Insurance (3 Years from date of application) <input type="checkbox"/> Current Year <input type="checkbox"/> 1st Year Prior <input type="checkbox"/> 2nd Year Prior
<input type="checkbox"/>	Mileage Verification (Job Tickets, Maintenance Records, Driver's Log, etc. --- 3 Years from date of application) <input type="checkbox"/> Current Year <input type="checkbox"/> 1st Year Prior <input type="checkbox"/> 2nd Year Prior
<input type="checkbox"/>	Proof of Vehicle Vocation (Job Tickets, statement from applicant, etc.)
<input type="checkbox"/>	Replacement Vehicle Price Quote and Specification Sheet (From Truck Dealership)
<input type="checkbox"/>	Replacement Engine ARB Executive Order (From Truck Dealership or SMAQMD)
Applicant Requirements after Contract is Executed	
<input type="checkbox"/>	Follow provisions in contract including: Purchase & Operate vehicle within 180 days. Comply with Annual Usage Reporting.
<input type="checkbox"/>	Turn in Old Vehicle with Signed Title to Truck Dealership for Salvage (after replacement vehicle is received)
<input type="checkbox"/>	Updated Certificate of General Business Liability Insurance --- Minimum \$1,000,000 Limit with SMAQMD listed as Additional Insured & Loss Payee <u>for Contract Term</u>

✓	Dealer Requirements
<input type="checkbox"/>	Copy of Replacement Engine Warranty
<input type="checkbox"/>	Final Invoice Listing Lien-Holder(s)
<input type="checkbox"/>	Proof of Applicant's Cost Share Payment (copy of check / finance documents)
<input type="checkbox"/>	Copy of Signed Old Vehicle Title
<input type="checkbox"/>	Copy of Replacement Vehicle Title with SACOG as Lien-Holder